

## **HACSA MEMORANDUM**

**TO: HACSA Board of Commissioners**

**FROM: Dorothy Cummings, Administrative Services Director**

**AGENDA ITEM: ORDER/In the Matter of Approving the DeMinimis Demolition and Redevelopment of One Unit at Laurelwood Homes in Florence Oregon**

**AGENDA DATE: November 24, 2009**

**I. MOTION :**

IT IS MOVED THAT THE EXECUTIVE DIRECTOR EXECUTE DOCUMENTS, PROVIDE CERTIFICATIONS, AND SUBMIT TO HUD FOR APPROVAL A REQUEST TO DEMOLISH AND REBUILD ONE UNIT LOCATED AT 1077 LAUREL ST IN FLORENCE OREGON.

**II. ISSUE**

Board approval is required before HACSA can remove the unit from inventory and submit a development plan and certifications to HUD.

**III. DISCUSSION**

**A. Background:**

Laurelwood Homes is a 30 unit development located in Florence Oregon. The units were originally built in 1961. In FY 2001 we began reconstructing these units under our Capital Fund modernization program in phases.

This unit is one of four houses located on a separate lot at the site, and is Phase 13 of the modernization of Laurelwood Homes.

Although 26 units have all been reconstructed using only the requirements of the Capital Fund program, our local field office has determined that the remaining units must go through the formal demolition/disposal process. This process includes using HUD's Development rules in conjunction with the Capital Fund modernization rules.

Because the demo/dispo is less than 5% of the total units in the project, we are allowed to use the deminimis submission requirements for this project (which are less onerous than a full demo/dispo and development application).

B. Analysis

As required for submission, we have conducted a cost analysis, received a letter of support from the City of Florence, consulted with residents, and had the City complete the Environmental Review.

C. Recommendation

In that HACSA has met the requirements to move forward, and because this project is being funded with Capital Fund ARRA funds, which have very tight timelines, we recommend approval of the Motion.

D. Timing

Upon approval, the Executive Director will execute the necessary documents and provide the required certifications to submit a full package to HUD for approval to demolish and rebuild the unit.

IN THE BOARD OF COMMISSIONERS OF THE  
HOUSING AND COMMUNITY SERVICES AGENCY  
OF LANE COUNTY, OREGON

ORDER

)In the Matter of Approving the DeMinimis Demolition and  
)Redevelopment of One Unit at Laurelwood Homes in Florence  
)Oregon

WHEREAS, the Housing And Community Services Agency (HACSA) desires to demolish and rebuild one unit at Laurelwood Homes in Florence OR; and

WHEREAS, the Housing And Community Services Agency (HACSA) has met the requirements necessary to submit an application for deminimis demolition and redevelopment, NOW, THEREFORE, IT IS HEREBY

ORDERED, that the Executive Director is authorized to execute documents and provide certifications and submit to HUD for approval a request to demolish and rebuild one unit located at 1077 Laurel St, Florence OR.

DATED this \_\_\_\_\_ day of \_\_\_\_\_, 2009

\_\_\_\_\_  
Chairperson, HACSA Board of Commissioners

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